

## Admissions Contacts at Ontario Universities **2008-2009**

| Institution  | Contact & Title  | Address  | How to proceed  |
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| <p style="text-align: center;"><b>Brock University</b></p>     | <p style="text-align: center;">Michelle Lea<br/>Director, Admissions<br/>or<br/>Mika Vervoort<br/>Assistant Director, Admissions</p> | <p style="text-align: center;"><a href="mailto:mlea@brocku.ca">mlea@brocku.ca</a><br/>or<br/><a href="mailto:mika@brocku.ca">mika@brocku.ca</a><br/>905-688-5550 x4445</p> | <p>Advanced Placement courses may be used to determine admissibility and the granting of transfer credit or exemption. Applicants may be considered for a maximum of 2.0 Brock credits based on AP examination results completed at a minimum grade of 4. An official AP transcript must be submitted directly to the Admissions Office to be considered for transfer credit or advanced standing.</p>  |
| <p style="text-align: center;"><b>Carleton University</b></p>  | <p style="text-align: center;">Janice O'Farrell<br/>Director of Admissions</p>   | <p style="text-align: center;"><a href="mailto:admissions@carleton.ca">admissions@carleton.ca</a><br/>613-520-3609</p>   | <p>Applicants who have completed AP exams with a minimum grade of 4 will be granted appropriate advanced standing credit, subject to the discretion of the appropriate faculty, to a maximum of 3.0 credits. Students should include a letter with their application to the university stating which AP courses they are taking. They must present official AP results to Admissions Services in order to receive advanced standing credit.</p>         |
| <p style="text-align: center;"><b>University of Guelph</b></p> | <p style="text-align: center;">Mary Haggarty<br/>Admission Services</p>  | <p style="text-align: center;"><a href="mailto:haggarty@registrar.uoguelph.ca">haggarty@registrar.uoguelph.ca</a><br/>51-824-4120 x58721</p>                               | <p>Advanced Placement courses may be used to determine admissibility and the granting of transfer credit or exemption. Applicants who have completed AP exams with a minimum grade of 4 will be granted appropriate advanced standing credit, subject to the discretion of the appropriate faculty, to a maximum of 2.0 credits. Students will be assessed for transfer credit upon receipt of official AP results directly from the College Board.</p> |

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| <p><b>University of Guelph-Humber</b></p> | <p>Jock Phippen<br/>Registrar</p> <p>Kimberly Zammit<br/>Admission Coordinator</p> <p>Ritu Mathur<br/>Manager, Student Recruitment<br/>and Admission</p> | <p><a href="mailto:jock.phippen@guelphhumber.ca">jock.phippen@guelphhumber.ca</a><br/>416-798-1331 x6040</p> <p><a href="mailto:kimberly.zammit@guelphhumber.ca">kimberly.zammit@guelphhumber.ca</a><br/>416-798-1331 x6277</p> <p><a href="mailto:ritu.mathur@guelphhumber.ca">ritu.mathur@guelphhumber.ca</a><br/>416-798-1331 x6082</p> | <p>Students will be assessed for transfer credit upon receipt of official AP results from the College Board. Students should send an email to <a href="mailto:admissions@guelphhumber.ca">admissions@guelphhumber.ca</a> indicating which AP courses are being taken.</p>   |
| <p><b>Lakehead University</b></p>         | <p>John D. Smith<br/>Director of Admissions &amp;<br/>Recruitment</p> <p>or</p> <p>Miriam Lappala<br/>Manager of Undergraduate<br/>Admissions</p>        | <p><a href="mailto:jdsmith@lakeheadu.ca">jdsmith@lakeheadu.ca</a><br/>807-343-8500</p> <p>or</p> <p><a href="mailto:mlappala@lakeheadu.ca">mlappala@lakeheadu.ca</a><br/>807-343-8153</p>  | <p>Students can access a <a href="#">chart of AP</a> courses equivalencies at Lakehead University or contact the Admissions Office via <a href="mailto:admissions@lakeheadu.ca">admissions@lakeheadu.ca</a> Students must arrange for official results to be send directly to the Office of Admissions and Recruitment from the College Board in order to receive advanced standing credit.</p> |
| <p><b>Laurentian University</b></p>       | <p>Chantal Baril, Admissions<br/>Officer</p> <p>Diane Roy, Admissions<br/>Manager</p>  | <p><a href="mailto:Cbaril@nickel.laurentian.ca">Cbaril@nickel.laurentian.ca</a><br/>705-675-4843 or<br/>705-675-1151 x 3913<br/><a href="mailto:droy@laurentian.ca">droy@laurentian.ca</a></p>   | <p>Students must send a final official transcript to be evaluated for transfer credits.</p>   |
| <p><b>McMaster University</b></p>         | <p>Rebecca Hamilton<br/>Assistant Registrar, Admissions</p> <p>Olivia Demerling,<br/>Admissions Officer</p>  | <p><a href="mailto:hamiltnr@mcmaster.ca">hamiltnr@mcmaster.ca</a><br/>905-525-9140 x 24800</p> <p><a href="mailto:demerl@mcmaster.ca">demerl@mcmaster.ca</a></p>   | <p>Up to 18 units of Advanced Credit; final examination results of 4 or 5 are required for consideration. Official examination Results Report(s) from ETS must be supplied. Subject to Faculty discretion.<br/>Contact Admissions for complete listing: <a href="http://www.macadmit.ca">www.macadmit.ca</a></p>  |

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| <p><b>Nipissing University</b></p>                          | <p>Heather Brown<br/>Associate Registrar,<br/>Admissions/Liaison<br/>&amp; Lynn Charron<br/>Assistant Registrar, Liaison</p>                                   | <p><a href="mailto:heatherb@nipissingu.ca">heatherb@nipissingu.ca</a><br/>705-474-3461 x 4516</p> <p><a href="mailto:lynnc@nipissingu.ca">lynnc@nipissingu.ca</a></p>                             | <p>Advanced standing will be granted for most AP courses completed with a grade of 4 or higher, to a maximum of 18 credits. Students must send an official scores (not a photocopy) from the College Board in order to receive advanced standing credit.</p>  |
| <p><b>University of Ontario Institute of Technology</b></p> | <p>Jessie McCahill,<br/>International Admissions and<br/>Transfer Credit Officer</p>   | <p><a href="mailto:jessie.mccahill@uoit.ca">jessie.mccahill@uoit.ca</a><br/>905-721-8668 x 3722<br/>905-721-3190</p>  | <p>Students must send an official and sealed final transcript to the UOIT Registrar's Office for evaluation of transfer credit. Please include your UOIT student number on all correspondence. For the most up-to-date information, please visit the UOIT Academic Calendar at <a href="http://www.uoit.ca">www.uoit.ca</a>. Students may be eligible for up to 18.0 credit hours in transfer credit.</p> |
| <p><b>University of Ottawa</b></p>                          | <p>Caroline Pharand<br/>Head of the Evaluation Sector<br/>Undergraduate admissions</p> <p>or</p> <p>Sonia Cadieux<br/>Manager<br/>Undergraduate Admissions</p> | <p><a href="mailto:cpharand@uottawa.ca">cpharand@uottawa.ca</a><br/>613-562-5800 x 1593</p> <p>or</p> <p><a href="mailto:scadieux@uottawa.ca">scadieux@uottawa.ca</a><br/>613-562-5800 x 1593</p> | <p>A maximum of 30 credits (5 full courses) of advanced standing may be granted for AP courses, provided the student obtains a minimum score of 4 on the official College Board examinations. Advanced standing obtained is subject to the program requested.</p>   |
| <p><b>Queen's University</b></p>                            | <p>Inara Metcalfe<br/>Admission Manager</p>  | <p><a href="mailto:Inara.metcalfe@queensu.ca">Inara.metcalfe@queensu.ca</a><br/>613-533-6000 x 75492</p>  | <p>A maximum of 3.0 credits may be granted for Advanced Placement examinations passed with a grade of 4 or higher. Students should arrange to have their AP exam results sent to Undergraduate Admission electronically by the College Board. A complete listing can be found at <a href="http://www.queensu.ca/admission">www.queensu.ca/admission</a>.</p>  |

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| <p><b>*Royal Military College of Canada / Collège militaire royal du Canada</b></p> | <p>Marc Merizzi<br/>Senior Liaison Officer</p>   | <p><a href="mailto:marc.merizzi@rmc.ca">marc.merizzi@rmc.ca</a><br/>613-541-6000, ext 6985</p>  | <p>Students should be sure to mention which AP's they are taking in the information they send to the Canadian Forces Recruiting Centre.</p>   |
| <p><b>Ryerson University</b></p>  | <p>Ron Ferguson,<br/>Manager – Development<br/>Undergraduate Admissions</p>  | <p><a href="mailto:rferguso@ryerson.ca">rferguso@ryerson.ca</a><br/>416-979-5000 x 6003</p>   | <p>Once student has been accepted, use the OUAC form to add additional comments or submit AP marks to the Registrar's Office in writing; include Ryerson student number.</p>  |
| <p><b>Trent University</b></p>  | <p>Trent has not yet sent us the name of the appropriate person to contact.</p>  | <p><a href="mailto:registrar@trentu.ca">registrar@trentu.ca</a></p>   |   |
| <p><b>University of Toronto</b></p>   | <p>Parisa Memari<br/>Assistant Director of<br/>Admissions</p>  | <p><a href="mailto:p.memari@utoronto.ca">p.memari@utoronto.ca</a><br/>416-946-5347</p>  | <p>Students should arrange to have their final AP results sent to Admissions and Awards electronically by the College Board.</p>  |
| <p><b>University of Waterloo</b></p>  | <p>Nancy Weiner<br/>Associate Registrar, Admissions</p> <p>Karyn Hynes<br/>International Admissions<br/>Specialist</p> | <p><a href="mailto:nweiner@uwaterloo.ca">nweiner@uwaterloo.ca</a><br/>519-888-4567, x32265</p> <p><a href="mailto:khynes@uwaterloo.ca">khynes@uwaterloo.ca</a><br/>519-888-4567 x 33505</p> | <p>Students indicate on the OUAC application whether they have written or are planning to write an AP exam. An official transcript is required by the Registrar's Office in order for transfer credit to be considered. AP transfer credit policy is available at <a href="http://www.findoutmore.uwaterloo.ca/admissions/ap.php">http://www.findoutmore.uwaterloo.ca/admissions/ap.php</a></p> |
| <p><b>University of Western Ontario</b></p>   | <p>Michelle Jones<br/>Admissions Officer<br/>Undergraduate Recruitment and<br/>Admissions</p>                          | <p><a href="mailto:mquinton@uwo.ca">mquinton@uwo.ca</a><br/>519-661-2111 x 82114</p>  | <p>Students must present official AP results to receive credit. A list of eligible courses is available at <a href="http://welcome.uwo.ca/preview/admissions/ap.html">http://welcome.uwo.ca/preview/admissions/ap.html</a>.</p>   |

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| <p><b>Wilfrid Laurier University</b></p> | <p>Lois Wood<br/>Associate Registrar<br/>Admissions</p>  | <p><a href="mailto:lawood@wlu.ca">lawood@wlu.ca</a><br/>519-884-0710 x3351</p>          | <p>Students will be assessed for transfer credit upon receipt of official AP results from the College Board. Students should send a letter to the Admissions Office indicating which AP courses are being taken.</p> |
| <p><b>University of Windsor</b></p>      | <p>Charlene Yates<br/>Manager, Undergraduate<br/>Admissions &amp;<br/>Senior Policy Advisor</p>  | <p><a href="mailto:yater@uwindsor.ca">yater@uwindsor.ca</a><br/>519-253-3000 x 3332</p> | <p>U of W uses AP's for prerequisite courses for first year. They do not need information until exams have been written. Their policy is currently under review.</p>   |
| <p><b>York University</b></p>            | <p>Monique Chan<br/>Associate Director<br/>Admissions<br/>Assessment/Document<br/>Processing</p> | <p><a href="mailto:mchan@yorku.ca">mchan@yorku.ca</a><br/>416-736-2100 x 70551</p>      | <p>Students should contact Monique Chan indicating that they are taking AP courses and their record will be annotated accordingly. Credits are assessed upon receipt of the final grades from the College Board.</p> |

\* = information from 2006/7